



DEPARTMENT OF THE ARMY
JOINT BASE MYER-HENDERSON HALL
204 LEE AVENUE
FORT MYER, VIRGINIA 22211-1199

IMMH-EH

12 Feb 15

MEMORANDUM FOR Fort Myer and Fort McNair Residents

**SUBJECT: Joint Base Myer-Henderson Hall (JBM-HH) Policy Memorandum EH-2,
Resident Trailer and Recreational Vehicle Parking on Fort Myer and Fort McNair**

1. REFERENCES. None
2. PURPOSE. To inform residents of the policy regarding parking trailers and recreational vehicles (RVs) on Forts Myer and McNair.
3. APPLICABILITY. This policy applies to all individuals who desire to park said vehicles on Forts Myer and McNair. For purposes of this memorandum, said vehicles include but are not limited to flatbed and utility trailers, boats, and campers.
4. POLICY. Due to limited parking, a trailer/RV may only be parked at the P Street Lot, Fort McNair, in designated spaces. The only exception will be the active loading and unloading of the trailer/RV. Long-term parking of trailer/RVs will be coordinated through the JBM-HH Executive Management Housing Directorate (EMHD) using JBM-HH Form 190-15.
5. PROCEDURES.
 - a. JBM-HH has made 10 spaces available for residents to park their trailer/RVs. The parking spaces will be located at the P Street Lot on Fort McNair. These 10 spaces are only temporary due to construction of the Whitehouse Transportation Agency (WTA) facility project in the near future. Due to the impending closure of the parking area, we highly encourage residents to relocate their RV/trailers to other DoD Outdoor Recreation Facilities or alternate private storage sites in the area.
 - b. The P Street parking spaces will be issued on a first come-first serve basis for military sponsors residing in family housing on Fort Myer and Fort McNair.
 - c. Only one space will be allotted per resident family, unless an exception to policy is approved by the Joint Base Commander.

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d. The Executive Management Housing Directorate will issue registrations on the JBM-HH Form 190-15 (obtainable at the EMHD office), which must be clearly displayed on the trailer/RV, with an assigned number corresponding to space number. All applicants must show proof of insurance for their specific trailer/RV prior to being issued a registration. The trailer/RV registration must be turned into EMHD when the resident's tenure on Fort Myer or Fort McNair ends.

e. The total length of the trailer/RV may not exceed thirty-three (33) feet. The total width of the trailer/RV may not exceed ten (10) feet.

f. Registration-holders will be informed and given sufficient notice of all special events requiring removal of trailers/RVs from the "P Street Lot" on Fort McNair. Registration-holders who do not remove their trailer/RV from the lot within the required time-frame, will lose their registration and the privilege of parking in the "P Street Lot," and may have their vehicles impounded in accordance with AR 190-5, "Motor Vehicle Traffic Supervision," Chapter 6.

g. Generators may not be stored or operated in these spaces.

h. Connecting to power outlets in the vicinity of these spaces is prohibited.

i. The Department of Emergency Services (DES) will enforce this policy whenever vehicle tags are expired or the vehicle is abandoned. Any incurred cost to tow abandoned vehicles will be charged to the owner.

j. Residents are responsible for relocating their RV/trailer when JBM-HH turns the parking area over to WTA. JBM-HH will not have an alternate site for parking.

6. PROPONENT. The Executive Management Housing Directorate is the proponent for this policy. The point-of-contact is the Physical Security Manager. Both are located on Fort Myer in building 205, room 139, telephone (703) 696-3729 and (202) 236-4986.


MICHAEL D. HENDERSON
COL, AR
Commanding