



DEPARTMENT OF THE ARMY
JOINT BASE MYER – HENDERSON HALL
204 LEE AVENUE
FORT MYER, VIRGINIA 22211-1199

IMMH-HR

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Joint Base Myer-Henderson Hall (JBM-HH) Policy Memorandum HR-6, Risk Reduction Program

1. **REFERENCE.** AR 600-85, Army Substance Abuse Program (ASAP), 28 Dec 12.
2. **PURPOSE.** This policy establishes procedures for the JBM-HH Army Substance Abuse Program (ASAP).
3. **APPLICABILITY.** This memorandum applies to all Army Personnel who fall within JBM-HH area of responsibility.
4. **POLICY.** The Army Center for Substance Abuse developed the Risk Reduction Program (RRP) in an effort to assist commanders in identifying specific units requiring support services. The RRP is a commander's tool designed to decrease Soldiers' high risk behaviors, thus increasing Soldier and unit readiness. To implement effective interventions, the program focuses on effective use of installation resources, coordinated efforts between commanders and those resources, and coordinated efforts between commanders and installation agencies.
5. **PROCEDURES.**

a. The Garrison Commander will establish an Installation Prevention Team (IPT) on the installation. The IPT is composed of representatives from the installation human services agencies (e.g., safety, provost marshal, Army Community Services/Family Advocacy, preventive medicine, chaplain's office, community mental health center, staff judge advocate, etc). Each IPT member is responsible for ensuring that data for their factor is accurate and submitted to the RRP staff by the 10th of the month for the previous month. The team will meet quarterly to discuss/analyze the installation's reduction unit data, Unit Risk Inventory data, Re-deployment Unit Risk Inventory data, and ongoing prevention issues that affect the installation. Each agency is responsible for sending a representative from its department (a subject matter expert who can make decisions) to attend the quarterly IPT meetings. IPT members will collaborate to develop and implement an installation prevention plan. The IPT may be combined with other installation councils or prevention teams as directed by the Garrison Commander as long as risk reduction is incorporated and issues discussed.



IMMH-HR

SUBJECT: Joint Base Myer-Henderson Hall (JBM-HH) Policy Memorandum HR-6,
Risk Reduction Program

b. The Risk Reduction Program Coordinator will provide quarterly data to commanders, furnishing "snapshots" of their units relating to 14 risk factors (i.e., deaths, accidents, sexually transmitted diseases, suicide gestures and attempts, AWOLs, drug offenses, traffic violations, crimes against persons, crimes against property, spouse abuse, child abuse, finance, and positive urinalysis. This data is compared to Installation Management Command and Army averages and then graphically displayed as a shot group. Commanders can quickly identify problem areas and react with additional awareness training.

c. Unit Risk Inventory (URI): The URI for non-deployed troops is a 53-item anonymous questionnaire designed to screen for high risk behaviors and attitudes that compromise unit readiness. The URI is administered to the unit on an annual basis, as well as 30 days before each unit's deployment. The result of the URI will be used to adjust training and prevention efforts within the unit to reduce high-risk behaviors. The URI is also a great tool for incoming commanders to assess the climate within their new units. The URI is administered 30 days before a deployment.

d. Redeployment Unit Risk Inventory (R-URI): In accordance with the Deployment Cycle Support CONPLAN dated 2 May 13, commanders will ensure Soldiers redeploying from Operation Iraqi Freedom, Operation Enduring Freedom, and Operation Noble Eagle are administered the anonymous R-URI, designed to screen for high-risk behaviors and attitudes affecting unit readiness and personal well-being that may have occurred during deployment or since redeployment. The R-URI is administered between 60 and 120 days after a Soldier's return from deployment.

6. PROPONENT. The proponent for this policy is the Directorate of Human Resources. The POC is the Army Substance Abuse Program Coordinator, (703) 696-6860.

PATRICK M. DUGGAN
COL, SF
Commanding

DISTRIBUTION:

|