



**DEPARTMENT OF THE ARMY**  
**JOINT BASE MYER-HENDERSON HALL**  
**204 LEE AVENUE**  
**FORT MYER, VIRGINIA 22211-1199**

REPLY TO  
ATTENTION OF

IMMH-PW

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Joint Base Myer-Henderson Hall (JBM-HH) Policy Memorandum PW-7,  
Commonwealth of Virginia Fleet Vehicle Emissions Inspection Program

1. REFERENCES.

- a. Federal Clean Air Act, 40 CFR. § 51.356.
- b. Commonwealth of Virginia, Department of Environmental Quality (VADEQ), Regulation for the Control of Motor Vehicles in the Northern Virginia Area; 9 VAC 5 Chapter 91.
- c. U.S. Environmental Protection Agency (EPA), Interim Guidance for Federal Facility Compliance with Clean Air Act Section 118(c) and 118(d) and Applicable Provisions of State Vehicle Inspection and Maintenance Programs, DRAFT.
- d. AR 200-1, Environmental Protection and Enhancement, 13 Dec 07.
- e. Fort Myer Stationary Source Permit to Operate (No. 71714).

2. PURPOSE. This memorandum sets forth the JBM-HH policy governing fleet motor vehicle emissions inspections and reporting requirements.

3. APPLICABILITY.

a. This policy is applicable to JBM-HH federal owners and operators of fleets containing certain "affected motor vehicles" registered, garaged, or operated primarily in the Northern Virginia area. This region does not meet national ambient air quality standards and, therefore, has an inspection and maintenance program to help control motor vehicle emissions. "Affected motor vehicles" is defined as: government-owned, -operated, -leased, or -rented vehicles (i.e., General Services Administration (GSA) vehicles, government vehicles leased from federal agencies other than GSA, commercially leased vehicles, and federally owned vehicles). These vehicles must be either gasoline-powered passenger or property-carrying vehicles with a model year less than 25 years old before January 1 of the current calendar year and with a manufacturer's designated gross vehicle weight (GVW) rating of 10,000 pounds or less, or diesel-powered passenger or property-carrying vehicles with a model year of 1997 or newer, with an actual GVW of 8,500 pounds or less.

b. Motor vehicles exempt from this policy include: tactical military vehicles, firefighting equipment, rescue vehicles or ambulances, clean fuel vehicles, collector and historical vehicles, motorcycles, and vehicles for which there are no emission standards due to their weight or age. New motor vehicles titled for the first time have an enhanced emissions inspection valid for two years.

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#### 4. POLICY.

a. The VADEQ requires emissions inspections of “affected motor vehicles” every two years and an annual submittal of a report or notification.

b. For fleets consisting of 20 or more affected vehicles, the Directorate of Public Works (DPW), Environmental Management Division (EMD) must complete and submit a Fleet Facility Compliance Report to VADEQ no later than 31 March for the previous calendar year. The report must be signed by the Joint Base Commander.

c. All federal fleets containing “affected motor vehicles”, regardless of fleet size, should obtain biennial emissions testing (i.e., each affected vehicle should obtain emissions testing within 24 months of the previously passed inspection date).

d. VADEQ can request to see the fleet owner/operator records at any time, for any fleet regardless of the size.

e. JBM-HH is not responsible for reporting the status to VADEQ for its leased vehicles from the General Services Administration (GSA) (i.e., the fleet owner).

#### 5. PROCEDURES.

a. Fleet owners/operators of more than 20 affected vehicles will maintain a current inventory of all vehicles, including those that are not yet or no longer subject to the vehicle emissions inspection program. The inventory will provide the vehicle identification number, tag number, fuel type, vehicle year, using agency, and the date of emissions compliance (or the reason if no longer subject). JBM-HH-owned fleets will submit the inventory to the EMD **NLT 1 February of each year**.

b. For JBM-HH fleets less than 20 affected motor vehicles; the owner must still comply with the emissions testing requirements and will inform the EMD of the fleet quantity and compliance status **NLT 1 February of each year**. The EMD will inform VADEQ of each of these fleet’s quantity and compliance status, although a Fleet Facility Compliance Report does not need to be submitted.

6. PROPONENT. The Directorate of Public Works is the proponent for this policy. The POC is the Environmental Management Division at (703) 696-8055.

PATRICK M. DUGGAN  
COL, SF  
Commanding

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