

DEPARTMENT OF THE ARMY
Joint Base Myer-Henderson Hall
Fort Myer, Virginia 22211
29 February 2012

JBM-HH Pam 25-51

Administrative Services
JOINT BASE MYER-HENDERSON HALL OFFICE SYMBOLS

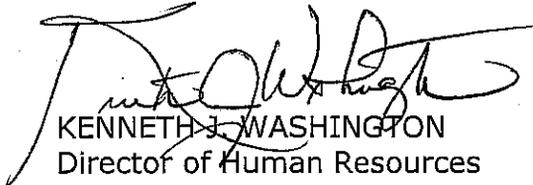
FOR THE JOINT BASE COMMANDER:

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History. This publication was originally printed on 1 October 1993. It was revised and reprinted on 17 Nov 10. This printing publishes a revision.

Summary. This revision incorporates new office symbols and deletes obsolete office symbols as a result of the realignment of Joint Base Myer-Henderson Hall from IMCOM Northeast Region to IMCOM Headquarters.

Applicability. This pamphlet applies to all Army elements of JBM-HH and any military organization or agency sending official correspondence to said elements.

Suggested Improvements. The proponent of this pamphlet is the Chief of Administrative Services, JBM-HH. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to Chief, Administrative Services Division, Human Resources Directorate, Joint Base Myer-Henderson Hall, 102 Custer Road, Room 203, Fort Myer, VA 22211.

This pamphlet supersedes JBM-HH Pamphlet 25-51, 17 Nov 10

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Appendix A. Office Symbols, Army Elements of Joint Base Myer-Henderson Hall*

Appendix B. Office Symbols, Forts Myer and McNair Tenant Units*

*These listings do not go below division level.

1. Purpose

This pamphlet provides the listing of office symbols for the Army component of Joint Base Myer-Henderson Hall, down to division level, as well as a list of commonly used office symbols for Forts Myer and McNair tenant units. Office symbols for organizations not listed in this pamphlet may be queried on the Army Address Management System at <https://www2.arims.army.mil/aao>.

2. References

- a. AR 25-59, Office Symbols, 14 Aug 07
- b. IMCOM Sup 1 to AR 25-59, 1 Nov 11

3. Requesting creation of a new office symbol

- a. Army elements of Joint Base Myer-Henderson are to contact the Chief of Administrative Services, Human Resources Directorate, Joint Base Myer-Henderson Hall, 102 Custer Road, Room 203, Fort Myer, VA 22211.
- b. Non-JBM-HH elements are to contact their servicing records manager.

Appendix A
 Joint Base and Installation Staff
 Joint Base Myer-Henderson Hall (JBM-HH)

Organizational Element	Office Symbol
A-1. Headquarters, JBM-HH	
Commander	IMMH-ZA
Deputy Joint Base Commander	IMMH-ZB
Chief of Staff	IMMH-CS
Command Sergeant Major	IMMH-CM
Administrative Office	IMMH-AO
A-2. Command Group, JBM-HH	
Equal Opportunity Officer	IMMH-EE
Equal Employment Opportunity Officer	IMMH-EO
Religious Support	IMMH-RS
Public Affairs Office	IMMH-PA
Historian	IMMH-PAH
Plans, Analysis and Integration Office	IMMH-PI
Headquarters Command Battalion	IMMH-BN
Headquarters Company, United States Army	IMMH-HHA
Headquarters and Headquarters Company	
USAG Fort Myer (HHC USAG Fort Myer)	IMMH-HH
Installation Safety Office	IMMH-SO
Internal Review and Control Office	IMMH-IR
A-3. Directorate of Resource Management	
Management Analysis	IMMH-RMA
Manpower and Agreements	IMMH-RMM
Budget	IMMH-RMB
Contract Management Support Officer	IMMH-RMC
A-4. Directorate of Family Morale, Welfare and Recreation (DFMWR)	
Director	IMMH-MW
Army Community Services	IMMH-MWA
Child, Youth and School Services	IMMH-MWC
Business Operations Division	IMMH-MWB
Recreation Division	IMMH-MWR
NAF Support Management Division	IMMH-MWN

A-5. Directorate of Plans, Training, Mobilization and Security (DPTMS)

Director	IMMH-PL
Plans and Operations Division	IMMH-PLO
Security and Intelligence Division	IMMH-PLS
Training Division	IMMH-PLT
Information Management Officer	IMMH-PLI

A-6. Directorate of Logistics (DOL)

Director	IMMH-LG
Plans and Operations Division	IMMH-LGO
Supply and Services Division	IMMH-LGS
Transportation	IMMH-LGT
Maintenance	IMMH-LGM
Central Issue Facility	IMMH-LGC

A-7. Directorate of Human Resources (DHR)

Director	IMMH-HR
Administrative Services Division	IMMH-HRA
Military Personnel Division	IMMH-HRM
Army Substance Abuse Program	IMMH-HRS
Army Continuing Education Program	IMMH-HRE
Work Force Manager	IMMH-HRW

A-8. Directorate of Emergency Services (DES)

Director	IMMH-ES
Chief of Police	IMMH-ESP
Chief, Fort Myer Fire Department	IMMH-ESF

A-9. Directorate of Public Works

Director	IMMH-PW
Business Operations Division	IMMH-PWB
Operations and Maintenance Division	IMMH-PWO
Engineering Division	IMMH-PWF
Master Planning Division	IMMH-PWM

A-10. Directorate of Environmental Management

IMMH-EM

A-11. Executive Management Housing Directorate

IMMH-EH

Appendix B
 Tenant and Partner Organizations

B-1. Joint Force HQ/Military District of Washington

Commanding General	ANCG
Deputy Commander	ANDC
Command Sergeant Major	ANCM
Chief of Staff	ANCS
Chaplain	ANCH
J-1	ANPE
J-3	ANOP
J-4	ANSP
J-6	ANCY
J-8	ANRM
PAO	ANPA
RETENTION	ANRE
Provost Marshal	ANPM
Staff Judge Advocate	ANJA
Inspector General	ANIG

B-2. 3^d US Infantry (The Old Guard)

Regiment Commander	ANOG-CD
Regiment Deputy Commander	ANOG-DC
Regiment Command Sergeant Major	ANOG-CSM
Regiment Executive Officer	ANOG-XO
Regiment S-1	ANOG-PE
Regiment Adjutant	ANOG-AG
Regiment S-2	ANOG-IN
Regiment S-3	ANOG-OP
Regiment S-4	ANOG-LO
Regiment Information Management	ANOG-IM
Regiment PAO	ANOG-PA
Regiment Chaplain	ANOG-CH
Regiment Historian	ANOG-MH
Regiment Resource Manager	ANOG-RM
Commander, HHC 3d US IN	ANOG-HH
Fife and Drum Corps Commander	ANOG-FD
Commander, 1-3 IN BN	ANOG-LI
Commander, HHC 1-3 IN BN	ANOG-LI-HH
Commander, 4-3 IN BN	ANOG-ST
Commander, HHC 4-3 IN BN	ANOG-ST-HH
Commander, 529 th RSC	ANOG-RS
Commander, 289 th MP Co	ANOG-MP
Commander, A Co	ANOG-ST-A
Commander, B Co	ANOG-LI-B
Commander, C Co	ANOG-LI-C

B-1

Commander, D Co	ANOG-LI-D
Commander, E Co	ANOG-ST-E
Commander, H Co	ANOG-LI-H
B-3. Army Contracting Agency, Fort Myer	SFCA-NR- CDCC/MR
B-4. Andrew Rader Health Clinic	MCXA-RHC
B-5. Andrew Rader Dental Clinic	MCDS-NA-AR
B-5. Civilian Personnel Advisory Center	PECP-NCR-K
B-6. United States Army Band	ANAB
B-7. U.S. Army Criminal Investigative Command, Washington District	CIRC-ZA
B-8. Superintendent, Arlington National Cemetery	SASA-ANC
B-9. US Army Signal Network Enterprise Center – Fort Myer (NEC-Fort Myer)	NETC-FSG-DL

Note: Further breakdowns within these office symbols are located at <https://www2.arims.army.mil/aao>