

Transition Assistance Program (TAP) CONOP



1 Establish Soldier Eligibility & Complete Presep Counseling

- Pre-Deployment**
- Limited action required
 - Preseparation counseling to include familiarization of virtual tools, TAP requirements & additional services
 - Complete Individual Transition Plan (ITP) (DD Form 2648)
- Deployed**
- May use virtual tools (ACAP Call Center, ACAP Online or MJKO) to complete TAP requirements, as available
- Garrison Based**
- Begin TAP NLT 18-12 mo (24 mo for retirees) prior to ETS

2 Complete TAP GPS Core Curriculum (mandatory)

Work with ACAP, ACES, & ACS Counselors on ITP, Resume & Budget. Complete TAP GPS Core Curriculum

Welcoming Remarks Transition Overview Resilient Transitions MOC Crosswalk Gap Analysis VA Benefits Brief I	DOL Employment Workshop	Financial Planning Seminar ITP Review/ DD Form 2958 VA Benefits Brief II
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4 Access Soldier Resources (e.g. hiring events, individual counseling sessions)

Soldiers may participate in Employment/Hiring Events and Job Fairs in search of career opportunities when available (in-person and virtually)

Continue career counseling sessions with ACAP, ACS, ACES & VA

Participation in virtual events provides additional employment opportunity

JOB FAIRS
for Soldiers, Families, Vets

3 Participate in Selected Specialized GPS Tracks (non-consecutive)

Day 1 (8 hrs)			Day 2 (8 hrs)		
Entrepreneurship Track	Technical Track	Higher Education Track	Entrepreneurship Track	Technical Track	Higher Education Track

5 CAPSTONE (mandatory)

DD Form 2958 ITP Checklist

Full Name: _____ Anticipated Separation Date: _____
 Rank: _____ Unit: _____
 Date attended Pre-separation Counseling: _____ (attach copy of DD Form 2648-1)
(List your top 3 Military Occupation Codes (and Titles))

***CRS met!**

DD 214

Full Name: _____ Anticipated Separation Date: _____
 Rank: _____ Unit: _____
 Date attended Pre-separation Counseling: _____ (attach copy of DD Form 2648-1)
 List your top 3 Military Occupation Codes (and Titles): _____



Thank you for your Service



UPON ARRIVAL TO THEIR FIRST DUTY STATION THE SOLDIER MILITARY LIFE CYCLE WILL BE INITIATED. ACES AND ACS WILL PROVIDE AN OVERVIEW OF THEIR SERVICES

***CAREER READINESS STANDARDS:** Complete preseparation counseling, Complete an integrated 12 month post-separation budget, Document requirements and eligibility for certification, licensure and apprenticeship, Evaluate MOC Crosswalk and complete a gap analysis, Register on eBenefits and Complete the ITP.

Participation in the Transition Assistance Program (TAP) is mandatory for all Soldiers separating from Title 10 active duty with at least 180 consecutive days. Up to 180 days post-separation, Soldiers can visit an ACAP Center or use the Call Center for assistance.

Retired & medically retired Soldiers can use services indefinitely.