



**DEPARTMENT OF THE ARMY**  
JOINT BASE MYER – HENDERSON HALL  
204 LEE AVENUE  
FORT MYER, VIRGINIA 22211-1199

REPLY TO  
ATTENTION OF

108 JAN 2011

IMNE-MHH-LG

MEMORANDUM FOR Patrons of the Joint Base Myer- Henderson Hall (JBM-HH) Dining Facilities

SUBJECT: Joint Base Myer-Henderson Hall (JBM-HH) Policy Memorandum LG-2, Subsisting Military and Civilian Personnel at JBM-HH Dining Facilities

1. REFERENCES.

- a. AR 30 -22, The Army Food Program
- b. DA Pam 30-22, Operating Procedures for The Army Food Program

2. PURPOSE. The purpose of this policy memorandum is to identify the categories of individuals authorized to use the JBM-HH dining facilities.

3. APPLICABILITY. This policy applies to all individuals who desire to dine in the Fort Myer and Fort McNair dining facilities.

4. POLICY.

a. The JBM-HH dining facilities are to support enlisted personnel authorized Subsistence in Kind (SIK). This policy is subject to immediate revision or rescinding should degradation in service to SIK personnel occur.

b. Use of the JBM-HH dining facilities located at Fort Myer and Fort McNair is restricted to the following authorized personnel:

(1) All military service members receiving basic allowance for subsistence,

(2) Civilian employees with valid government identification who work in direct support of the JBM-HH mission.

(3) Others by exception as identified below:

(a) DOD civilians and contractors working on the installation, other than those identified in 4b(2), above.

(b) Retired military personnel.

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(c) Members of youth groups sponsored at either the local or national level.

(d) Military candidates undergoing examinations at an Army installation or prospective enlistees accompanied by a recruiter.

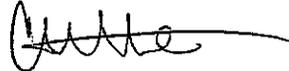
(e) Entertainment groups.

(f) Civilian dignitaries.

(g) Guests (must be escorted guests of a military member authorized to use the facility).

5. PROCEDURES. Requests for exceptions identified in paragraph 4b(3) above will be submitted to the JBM-HH Food Program Manager. Requests must be submitted via memorandum a minimum of 14 days prior to event.

6. PROPONENT: The JBM-HH Directorate of Logistics is the proponent for this policy. POC is the JBM-HH Food Program Manager at (703) 696-3671.



CARL R. COFFMAN, JR.  
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Commanding