



DEPARTMENT OF THE ARMY
JOINT BASE MYER – HENDERSON HALL
204 LEE AVENUE
FORT MYER, VIRGINIA 22211-1199

IMMH-ES

1 Nov 16

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Joint Base Myer-Henderson Hall (JBM-HH) Policy Memorandum ES-10,
Public Access Defibrillator (PAD) Program Policy

1. REFERENCES.

a. Title 42 USC 238p – Recommendations and Guidelines Regarding Automated External Defibrillators for Federal buildings.

b. AR 40-3. Medical, Dental, and Veterinary Care, 23 Apr 13.

2. PURPOSE. To establish Joint Base Myer-Henderson Hall (JBM-HH) policy with regard to instituting and maintaining a Public Access Defibrillator (PAD) Program.

3. APPLICABILITY. This policy applies to all JBM-HH agencies, partners, tenants, military personnel, retirees, housing tenants, civilian employees and JBM-HH customers.

4. POLICY. In accordance with Title 42 USC 238p, The Secretary of Health and Human Services is required to establish guidelines with respect to placing Automated External Defibrillators (AEDs) in Federal buildings. AR 40-3, Chapter 17, defines placement and use of AEDs on Army installations and within Army facilities.

5. PROCEDURES.

a. The Joint Base Commander has overall responsibility for the PAD Program and will delegate day-to-day responsibility for the program to the JBM-HH Director of Emergency Services (DES).

b. The Fire and Emergency Services (F&ES) Division of the DES will determine AED requirements for all buildings and areas under Joint Base control and will place them in accordance with Encl 1; determine who should be trained on their use; and ensure adequate training and training record-keeping. F&ES will be responsible for the acquisition of the initial AEDs and will transfer ownership of the AEDs to the organizations/units/agencies. F&ES will be the approving authority over AEDs purchased by the organizations/units/agencies. Guidelines for responsibility and maintenance of the AED units will be developed by the F&ES.

c. The Medical Control Officer will provide the Joint Base Commander with subject matter expertise (SME) and will work with the F&ES to help ensure a high quality

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program that is in compliance with all laws and regulations and meets the medical needs of the JBM-HH community.

d. Tenant organizations, units, agencies assume responsibility for the AEDs issued to individual agencies, organizations and units. The director or commander of each tenant agency, organization, or unit is responsible for ensuring compliance with the standards published by the JBM-HH F&ES and ensuring that agency, organization, or unit personnel are trained in the use of an AED.

e. Building Coordinators will be responsible for inspecting assigned AEDs per the manufacturer's recommendation, recording the inspection and reporting any deficiency to F&ES.

6. PROPONENT. The JBM-HH Directorate of Emergency Services is the proponent for this policy. Point of Contact is the Fire Chief, at (703) 696-3369, DSN 426-3369.

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Encl
PAD Facility Locations

PATRICK M. DUGGAN
COL, SF
Commanding

DISTRIBUTION:

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Annex A

Henderson Hall	
BLDG #	Use
26	MCX
Fort Myer	
BLDG #	Use
50	Lodging
59	Headquarters
201	Offices
202	Offices
203	Offices
205	Offices
214	Officer's Club
217	Post Office
224	Thrift Store
230	ASAP
236	Stables
241	Comny Hall
242	3rd ID Headquarters
243	Town Hall
270	Kennels
313	DPW
335	Chapel
400	Band Building (Bruckner Hall)
404	Mess Hall
405	Community Center
407	NCO Club
415	Fire Department
411	Bowling Alley
417	COF
441	Shoppette
450	PX
451	Bank
468	AAFMAA
480	Chapel
523	Commissary
Fort McNair	
BLDG #	Use
42	Ceremonies
46	JOC
59	Eisenhower Hall
60	Officer's Club
61	National War College (Roosevelt Hall)

62	Marshall Hall
64	Lincoln Hall