



DEPARTMENT OF THE ARMY
JOINT BASE MYER – HENDERSON HALL
204 LEE AVENUE
FORT MYER, VIRGINIA 22211-1199

REPLY TO
ATTENTION OF

IMMH-ZA

JUN 30 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Joint Base Myer-Henderson Hall (JBM-HH) Policy Memorandum IG-1, Rights of Soldiers to Present Complaints or Request Assistance from the Inspector General (IG)

1. REFERENCE. Army Regulation 20-1, Inspector General Activities and Procedures, 3 Jul 12.

2. PURPOSE. To provide guidance to all Joint Base Myer-Henderson Hall (JBM-HH) Soldiers on the procedures for presenting complaints to or requesting assistance from the Inspector General (IG).

3. APPLICABILITY. These procedures are applicable to all Soldiers assigned to or under the operational control of JBM-HH.

4. POLICY. All Soldiers have the right to present complaints, grievances, or requests for assistance to the IG. These may include what the Soldier reasonably believes to be evidence of fraud, waste, and abuse.

5. PROCEDURES.

a. Before visiting the IG, the Soldier should consider whether the concerns can be addressed more quickly and simply by referring them to the chain-of-command first IAW AR 600-20, paragraph 5-8. The Soldier does not have to present the concerns to the chain-of-command before visiting the IG. However, the Soldier must obtain permission to be absent from his duties if he wishes to visit the IG during duty hours. The Soldier does not have to tell anyone why he wants to visit the IG.

b. If the Soldier believes the local IG response is not fair, complete, or in accordance with law and regulation, or if he believes their interest may be jeopardized by contacting the local IG, he may write to Commander, HQ Army MDW, ATTN: Inspector General (IG), 31 4th Ave, Bldg 31, Fort McNair, DC 20319. The Soldier may also call the Department of the Army Inspector General (DAIG): Toll-Free: 1-800-752-9747, Commercial: (703) 545-1845 or DSN: 865-1845. DoD IG Hotline: Toll-Free: 1-800-424-9098.

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Rights of Soldiers to Present Complaints or Request Assistance from the Inspector
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c. Department of the Army personnel are prohibited from taking any action that restricts the Soldier from filing a complaint, seeking assistance, or cooperating with the IG. They are also prohibited from taking any disciplinary or adverse action against the Soldier for filing a complaint, seeking assistance, or cooperating with the IG. However, if the Soldier lies or knowingly makes false accusations to the IG, he is subject to disciplinary action.

d. Per AR 20-1, paragraph 1-12, the IG is obligated to protect confidentiality to the maximum extent possible. This requirement to protect confidentiality is true for all persons who ask the IG for help, make a complaint, contact or assist an IG during an inspection or investigation, or otherwise interact with an IG.

6. PROPONENT. The JFHQ-NCR/MDW Inspector General's Office is the proponent for this policy. Points-of-contact for this action are the Deputy IG or the Detailed IG at (202) 685-3376 or (202) 685-0416, respectively.

A handwritten signature in black ink, appearing to read "M. D. Henderson", with a long horizontal line extending to the right.

MICHAEL D. HENDERSON
COL, AR
Commanding

DISTRIBUTION:

1