



DEPARTMENT OF THE ARMY
JOINT BASE MYER – HENDERSON HALL
204 LEE AVENUE
FORT MYER, VIRGINIA 22211-1199

REPLY TO
ATTENTION OF

IMMH-PL

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Joint Base Myer-Henderson Hall (JBM-HH) Policy Memorandum PL-4, Post Photography Policy

1. REFERENCE. AR 360-1, Army Public Affairs Program, 25 Sep 11.
2. PURPOSE. To establish guidelines and procedures for taking photographs on Joint Base Myer-Henderson Hall installations.
3. APPLICABILITY. This policy letter applies to all personnel who work, live, or visit the JBM-HH community.
4. POLICY. Joint Base Myer-Henderson Hall's historical heritage, coupled with its present-day showcase, ceremonial and academic missions, makes Fort Myer, Henderson Hall and Fort McNair desirable places to take photographs. This policy outlines JBM-HH photography-prohibited facilities or areas.
5. PROCEDURES.
 - a. Taking photographs of the following areas is prohibited:
 - (1) Gates or access control points
 - (2) Quarters or barracks
 - (3) Motor pools
 - (4) Ammunition storage facilities
 - (5) Food preparation operations
 - (6) Utility systems
 - b. Contractors. JBM-HH Directors and Contract Officer Representatives will ensure that contractors requiring photographs of JBM-HH understand that they must request permission through the directorate to the Directorate of Plans, Training, Mobilization, and Security (DPTMS). The directorate will notify DPTMS of the following: date, time, vehicle and personnel data, name of organizational escort, and location the contractor

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will be taking photographs. The supported directorate will escort the contractor while they are in the community.

c. Special events, i.e. wedding party photographing on Whipple Field requires same authorization as contractors.

d. Media. Media requests to take photographs on a JBM-HH installation will be handled through the JBM-HH Public Affairs Office (PAO), (703) 696-0584. PAO will notify the DPTMS of the date, time, and location of the media event. PAO will escort the media while they are on the JBM-HH installation.

e. All requests will be submitted to DPTMS one week prior to date of execution.

6. PROPONENT. The proponent for this policy memorandum is the DPTMS. The POC is Antiterrorism/Force Protection Officer at (703) 696-3293.

PATRICK M. DUGGAN
COL, SF
Commanding

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